

# *Cuyahoga Valley National Park Volunteer Program*

## *Building a Community of Park Stewards*



## **Cuyahoga Valley National Park Internship Opportunity**

<b>Position Title:</b>	<b>Canal Visitor Center Operations Management Intern</b>
<b>Dates of Internship:</b>	May 1 - Mid August. Start and end dates flexible within 1 week
<b>Hours:</b>	20-30 (Flexible) during the work hours of 8:30 a.m. to 5 p.m., Monday - Friday. May have to work some special events on weekends and holidays.
<b>Location:</b>	Canal Visitor Center - 7104 Canal Rd., Valley View, OH 44125
<b>Duties:</b>	Assist with day to day operations of the newly renovated Canal Visitor Center including recruiting, managing, and scheduling volunteers; staffing visitor information and book store desk and; provide informal interpretation to park guests using touch screen information stations as well as other hands on exhibits about the Ohio and Erie Canal.
<b>Skills Required:</b>	Knowledge of various current electronic devices and games. Ability to interact with individuals of various ages, backgrounds and educational levels. Can communicate one on one as well as with large groups . Has some knowledge of conflict resolution and problem solving. An interest in history specifically the Ohio and Erie Canal.  Majors Preferred: Park and Recreation Management, History, Natural History or comparable course work.
<b>Requirements:</b>	Applicants must complete a National Park Service Volunteer-in-Parks Agreement and may be subject to a background investigation. U.S. citizenship, valid driver's license, and reliable transportation required.  Local candidates only.
<b>Salary/Benefits:</b>	No stipend is available. Student may obtain internship credit with university upon approval of academic advisor. Interns are eligible for injury compensation and tort claims the same as federal employees and are considered to be federal employees for those purposes only.
<b>Outcomes:</b>	Work alongside national park service rangers to gain experience operating a visitor center, including volunteer management, learning point-of-sale systems, and informal interpretation. Interns will earn certifications in Foundations of Interpretation and Informal Visitor Contacts through the Eppley Institute for Parks and Public Lands. Network with interpretative professionals and learn skills to advance your career.
<b>How to Apply:</b>	Send résumé and cover letter to <a href="mailto:apply@forcvnp.org">apply@forcvnp.org</a> with the position title as subject line.

